

## **COMPULSORY INSURANCE REQUIREMENTS**

While every precaution is taken, Labelexpo Southeast Asia cannot accept responsibility for damage to stands/booths or loss of property on any stand or anywhere else at the exhibition, or in the course of its delivery / removal from the building for any reason whatsoever.

The organisers are not responsible for any loss sustained by exhibitors from fire, theft, damage for any reason, or for personal injury or loss to or by any person employed by the exhibitor or third parties.

Exhibitors are required to provide a valid certificate of insurance to the organizer no later than Monday 24<sup>th</sup> August 2020

The coverage must include the following:

## **Public Liability:**

Standard Cover £2,000,000 (or local currency equivalent amount) any one occurrence; Legal liability of the exhibitor to pay compensation, legal costs and expenses as a result of accidental death or injury to a third party or damage to their property at the venue.

Exhibitors are also advised to obtain insurance coverage for their exhibit and display materials while in transit to and from and for the duration of the expo.

Please send copies of your certificate of insurance to Rebecca Holister

Email: <u>help@labelexpo.com</u> Tel: +44 (0) 20 8846 2717

Please let us know if your company does not have a Public Liability Insurance. We will issue an invoice for our policy that is valid from 7<sup>th</sup> to 12<sup>th</sup> September 2020

- The cost of the policy is
  - o Stands 9-36sqm = USD250
  - Stands 36 sqm + = USD300

The insurance is available to exhibiting companies only; contractors much obtain their own insurance to the required level of cover.

Please note Exhibitors are only covered from the day payment is received.

PAYMENT INSTRUCTIONS: please email Rebecca Holister if you need us to provide you with an insurance and we will send you an invoice for it.

POSTPONEMENT NOTE: IF YOU HAD ALREADY PURCHASED THE INSURANCE FOR THE INITIAL DATES IN MAY 2020, THE COVER WILL BE VALID FOR THE NEW SEPTEMBER DATES.

PROVIDING AN INSURANCE CERTIFICATE IS COMPULSORY FOR ALL EXHIBITORS. WE WON'T ISSUE EXHIBITOR BADGES TO ANY COMPANIES WHO HAVE NOT PROVIDED THEIR INSURANCE.

For more information please contact:

**Rebecca Holister** 

Tarsus Support Manager Email: help@labelexpo.com London: +44 (0) 208 846 2717

Tweet us @tarsussupport or follow us on Instagram!

Office Hours: 9am-5pm (GMT) Mon - Fri

Why not take a look at our easy to digest exhibition guides, training and advice? 2 NEW guides added!



